



State of Connecticut JUDICIAL BRANCH

COURT SUPPORT SERVICES DIVISION
ADULT PROBATION AND BAIL SERVICES
455 Winding Brook Drive, Glastonbury, CT 06033

Interstate Compact for Adult Offender Supervision State Council Meeting Minutes May 21, 2019

Present: Gary Roberge (IC Commissioner & Executive Director/Judicial-CSSD); Natalie Latulippe (Deputy Compact Administrator & Chief Probation Officer II/Judicial-CSSD); Paula Nelson (Regional Manager, Judicial-CSSD); Fred Watton (Deputy Compact Administrator & Manager, BOPP); Rich Sparaco (Executive Director, Board Pardons and Parole); Steve Noto (Manager, BOPP); Kevin O'Reilly (Parole Officer, BOPP); Joe Garibaldi (Parole Officer, BOPP); Timothy Diakon (Parole Officer, BOPP); Sherrie Lubinski (Parole Officer, BOPP); Jaclyn Osden (Counselor Supervisor IC Unit, Department of Corrections); Robert Dearington (Office of Attorney General); Brian Austin (Executive Assistant State's Attorney, Office of Chief State's Attorney); Valina Carpenter (Deputy Director I, Office of Victim Services)

Minutes Taken by: Sarah Puzzo- Intake Assistant/ Judicial-CSSD

Welcome and Introductions:

Commissioner Roberge called the meeting to order at 9:04 a.m.

Introductions conducted for new members.

1. Consideration of Agenda for May 21, 2019 State Council meeting:

DCA Watton moved to approve the agenda. DCA Latulippe seconded. Motion passed.

2. Consideration of minutes from July 31, 2018 State Council Meeting

DCA Watton moved to approve the minutes. Executive Assistant State's Attorney Austin seconded. Motion passed.

3. Commissioner/ Executive Committee/ Finance Committee Update:

Executive Committee:

Commissioner Roberge discussed that the Executive Committee is currently working on a couple of audits, including how warrants are processed. Reopening absconder cases has also been discussed.

Finance Committee:

Commissioner Roberge announced the finance committee is in good standing and dues have not been raised. There is a 1.5 million dollar annual operation fund. The committee continues to work on making the system more efficient for users. Commissioner Roberge thanked Probation and Parole for continuing to maintain compliance in regards to the audits.

4. 2018 Annual Business Meeting Update:

VINEWatch/IVINS Update

DCA Latulippe discussed that the 2018 Annual Business Meeting was held in FL. A vote regarding VINEWatch/IVINS, determined the system would be discontinued. Each state was advised to meet and discuss their own victim processes and systems.

Deputy Director Carpenter indicated that in August 2019, CT would be launching an update to the Connecticut Statewide Automated Victim Information and Notification system (SAVIN). All functions of the system will be changing. She suggested that after the new system has been launched, it would be a good time for the committee to meet and discuss how we can meet victim requirements with the system we already have.

DCA Latulippe indicated there are a couple of new rule proposals regarding victims. She suggested meeting after the 2019 Annual Business Meeting, after the new rules have been voted on.

5. 2019 Annual Business Meeting Rule Proposals

DCA Latulippe and Intake Assistant Puzzo- A copy of the 2019 Rule Proposals was provided to the State Council members with a brief overview.

DCA Latulippe stated the proposals would be posted on the ICAOS website for comments until 7/1/19. She asked that State Council members provide her with their feedback within two weeks.

Executive Assistant State's Attorney Austin raised a concern regarding the proposed changes to the definition of a sex offender. He was concerned this change may indicate offenders who do not have to register in the sending state, would not be subject to registration requirements in CT, regardless of what CT statutes imply. DCA Latulippe stated she did not think this was the case, but would look into the proposed rule change more thoroughly.

6. Audits:

A letter from the National Office regarding the FY2019 and FY2020 audits was provided to State Council members. DCA Latulippe indicated CT had passed the 2019 portion of the audit, regarding policies and procedures for ICOTS user administration. The 2020 portion of the audit will be focused on retaking's and violation reports, to ensure states are tracking them properly and are adhering to the rules.

A copy of CT's quarterly dashboard reports for 7/1/18-12/31/18 were provided to the State Council members for their review. CT remains in compliance.

7. ICAOS Updates

DCA Latulippe-

Discussed updates that have been made to the ICAOS website. The website was displayed on a projector for the State Council members to view. Members were shown where to locate the updated Bench Book and Step-by-Step ICAOS Rules.

Discussed new ICOTS enhancements, including new reports for warrant audits, and the new offender application.

ICOTS has provided the option to remove offenders from the public portal. CT already removes youthful offenders and offenders in the witness protection program. State Council members agreed that all other offenders should remain viewable.

Natalie is now the East Region DCA chair and a member of the DCA Liaison Committee. The committee meets quarterly.

8. Parole Update:

DCA Watton expressed that he believes Parole will be in good standing in regards to the violation audit. He also indicated it continues to be an issue regarding other states using NCIC Supervised Persons File (CT File 17). CT Parole continues to maintain this file in NCIC for their outgoing IC offenders.

DCA Latulippe indicated the National Office is meeting with NCIC. Commissioner Roberge stated the issue was discussed with the Executive Committee and suggested it should be discussed with the East Region Committee as well.

9. Probation Update:

Commissioner Roberge introduced Adult Probation Regional Manager Paula Nelson.

DCA Latulippe discussed changes to the Probation IC Unit, stating former IC Coordinator Ford has taken another opportunity. DCA Latulippe is hoping to fill her position. The unit is working on updating the CT Judicial Branch, Court Support Services Division ICOTS Policy. There will also be pre-service training taking place for new APO trainees, as well as in-service training.

DCA Latulippe also mentioned that MA has been informing CT through Compact Action Requests that MA Probation Officers can no longer perform searches without a court warrant, unless PO has probable cause that either a probation condition has been violated or a new crime has been committed. Due to this, random searches are no longer being performed. She explained this might be an issue, pertaining to CT's conditions of probation.

10. Other Members Update

Executive Assistant State's Attorney Austin requested to have training conducted for the CT prosecutors in either September or October 2019.

11. State Council Membership Changes

Commissioner Roberge stated that Connecticut's IC State Council member updates are posted on ICAOS every January. He suggested that the State Council meet in the fall to determine who will be filling the vacant spots, and then make a vote to add new members.

12. Old Business

No old business to discuss

13. New Business

Next Meeting

Fall 2019

14. Adjourn

DCA Latulippe requested a motion to adjourn the meeting at 10:15 a.m., which was seconded by DCA Watton.